

Memorandum of Understanding
between the
AMERICAN ASSOCIATION OF STATE HIGHWAY
AND TRANSPORTATION OFFICIALS
and the
ADVENTURE CYCLING ASSOCIATION

This Memorandum of Understanding is made and entered into this 24th day of February, 2021, by and between the American Association of State Highway and Transportation Officials (hereinafter referred to as AASHTO) and the Adventure Cycling Association (hereinafter referred to as ACA) for the purpose of achieving common objectives relating to the US Bicycle Route System (hereinafter referred to as the USBRS Program).

ARTICLE I: BACKGROUND AND OBJECTIVES

WHEREAS, The purpose of the U.S. Bicycle Route System (USBRS) is to facilitate bicycle travel on appropriate roads, paths, and highways that are desirable for long-distance bicycling; and

WHEREAS, AASHTO is responsible for numbering routes on the Interstate and US highway systems, including the US Bicycle Route System, through the Council on Highways and Streets and its Special Committee on US Route Numbering; and

WHEREAS, The development and designation of US Bicycle Routes are guided by the USBRS National Corridor Plan, which was developed by a joint task force including members from AASHTO, ACA, and several industry groups, and adopted by AASHTO in 2008; and

WHEREAS, Maintenance of the USBRS National Corridor Plan, including modifications to the corridors contained within, is the responsibility of the AASHTO Committee on Planning, assisted by significant contributions and collaboration from the ACA; and

WHEREAS, AASHTO has supported the ACA through financial contributions to help cover the costs of the significant work they do to promote the USBRS; and

WHEREAS, ACA also contributes to the USBRS program by assisting state and local jurisdictions in applying for specific route designations to be added to the USBRS; now

THEREFORE, AASHTO and ACA agree to cooperate and collaborate on the continued development of the USBRS Program as described below.

ARTICLE II: TERMS OF AGREEMENT

Both parties mutually agree to the following terms:

A. Statement of Mutual Interests and Benefits

Both Parties to this Memorandum wish to maintain effective communication and disseminate information about the maintenance of the USBRS Program, consisting of the USBRS Route Numbering and the USBRS National Corridor Plan.

B. AASHTO agrees to fulfill the following partnership objectives related to the USBRS Program:

USBRS National Corridor Plan

Share with ACA the dates and times of periodic planning meetings and, as needed, create time on the agenda to review proposed USBRS National Corridor Plan modifications.

Review and ballot proposed changes to the USBRS National Corridor Plan as submitted by state transportation departments through the Committee on Planning.

Communicate to ACA any changes to the USBRS National Corridor Plan.

If a proposed change to the Corridor Plan is not approved, AASHTO will document the reason(s).

USBRS Route Numbering

Share with ACA the dates and times of US Route Numbering Committee meetings.

Review proposed US Bicycle Routes submitted by the AASHTO member departments.

Ballot USBRS Route Numbering applications through the Council on Highways and Streets and its Special Committee on US Route Numbering.

Communicate the results of USBRS applications to ACA and others after each meeting.

C. Subject to the availability of personnel and funds, ACA agrees to fulfill the following partnership objectives:

1. As needed, assist state transportation departments to plan and apply to AASHTO for additions, deletions, and modifications to the USBRS National Corridor Plan and/or specific USBRS Routes.
2. As needed, assist state transportation departments in communications with neighboring states if proposed changes affect the connection points of USBRS corridors at state borders.
3. Update, publish, and share the USBRS National Corridor Plan in coordination with AASHTO.
4. Facilitate, conduct and promote USBRS communications, mapping, and promotion, including issuing press releases, maintaining website (and future app) information, managing social media, outreach through conferences and meetings, and other means..
5. Coordinate fundraising each year to cover costs of staff time, travel, and resources needed to advance USBRS development in all 50 states.

D. Both parties mutually agree to the following:

AASHTO and ACA will conduct their own activities and utilize their own resources, including the expenditure of their own funds, in pursuing the objectives of this MOU.

The Parties will meet as needed to discuss the processes described in this agreement and update or change them as needed.

This MOU constitutes the entire understanding of the parties and supersedes all previous understandings and agreements between the Parties, whether oral or written.

Any modification to this MOU must be in writing and signed by all parties.

ARTICLE III: TERM OF AGREEMENT

This Agreement shall become effective on the date of the last signature and will remain in effect for a period of five years, at which point it may be renewed upon approval of both parties.

Modifications to the Agreement may be proposed by either party and shall become effective upon written approval of both parties. Either party may withdraw from this agreement, or any part thereof, at any time upon 60 days' prior written notice to all other parties (at the addresses set forth below or as otherwise indicated).

ARTICLE IV: TERMINATION

Either party may terminate this Agreement by providing the other party with written notice 60 days in advance.

ARTICLE V: AUTHORIZING SIGNATURES

IN WITNESS HEREOF, the parties hereto have signed their names and executed this General Agreement.

 2/23/21

Jim Tymon Date

Executive Director, American Association of State Highway and Transportation Officials

 2/23/21

Scott Pankratz Date

Executive Director, Adventure Cycling Association